

**MINUTE of MEETING of ARGYLL AND BUTE
COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE
22nd August 2012**

Held in Council Chambers, Kilmory

Present:

Derek Leslie (Chair)	NHS Highland
Sally Loudon	Argyll and Bute Council
Eileen Wilson	Argyll and Bute Council
Lynda Thomson	Argyll and Bute Council
Sandy MacTaggart	Argyll and Bute Council
Bruce West	Argyll and Bute Council
Cleland Sneddon	Argyll and Bute Council
Morag Brown	Argyll and Bute Council (Agenda Item 6)
Glenn Heritage	Third Sector Partnership
Andrew Campbell	Scottish Natural Heritage
Jim Scott	Strathclyde Fire and Rescue
Barry McEwan	Strathclyde Police
Douglas Cowan	Highlands & Islands Enterprise
Shirley MacLeod	Argyll and Bute Council (by VC)
Jonathan Pryce	Scottish Government (by VC)
Toria Fraser	Scottish Government (by VC)
Moira Paton	NHS Highland (by VC)

In attendance:

Joyce Cameron (Minutes)	Argyll and Bute Council
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Apologies:

Frances Webster	Skills Development Scotland
John Binning	SPT

ITEM		ACTION
1.	<p>WELCOME</p> <p>Derek Leslie welcomed everyone to the Management Committee meeting chaired from the Council Chambers. The apologies were noted.</p>	
2.	<p>MINUTE OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 6th JUNE 2012.</p> <p>Agenda item 5 - Argyll and Bute CPP Update - Sally Loudon advised that everything was covered, and that she would keep the partners updated.</p>	

	<p>It was noted that Douglas Cowan's apologies were not on the list of apologies for 6th June.</p> <p>The Minutes of the Management Committee meeting held on 22nd August 2012, were agreed.</p>	
3.	<p>MATTERS ARISING</p> <p>There were no matters arising.</p>	
4.	<p>SCOTTISH GOVERNMENT REVIEW OF COMMUNITY PLANNING AND SINGLE OUTCOME AGREEMENTS – BRUCE WEST</p> <p>The COSLA Implementation Letter was noted. Bruce West advised that a Project Board has been set up, the Board met on 25th July and any further information will be circulated in due course. It was noted that the strategic focus was on on collaboration and partnership improvement, community engagement and older people.</p> <p>b) COMMUNITY EMPOWERMENT AND RENEWABLE BILL Margaret Fyfe is preparing a response to the consultation on the draft bill. Partners are invited to contribute.</p> <p>Action Point Partners are asked to identify people to work with Margaret Fyfe. This information should be sent to Eileen Wilson.</p>	All
5.	<p>COMMUNITY LEARNING AND DEVELOPMENT – STRATEGIC GUIDANCE FOR COMMUNITY PLANING PARTNERSHIPS – CLELAND SNEDDON</p> <p>It was noted that work is in progress, and it was agreed by the partners that further information would come back to the Community Planning Partnership at a later date.</p>	
6.	<p>COMMUNITY RESILIENCE PROJECT UPDATE</p> <p>Morag Brown advised that a huge amount of work had been carried out around Community Resilience.</p> <p>The Management Committee noted the progress of the project and were happy to endorse it within wider CPP networks, and it was agreed that communities would be encouraged to complete their resilience plans.</p>	

	<p>Barry McEwan, Strathclyde Police emphasised on the need to assist Morag, and that support can be given to Community Councils by community police officers attending the meetings.</p> <p>Sally Loudon advised that Community Councils need to develop their own action plan and accepted Strathclyde Police's offer of support.</p> <p><u>Action Point</u> Shirley MacLeod to add Community Resilience Project update to the LACPG agendas.</p> <p>Morag Brown would submit a report in due course.</p>	<p>Shirley MacLeod</p> <p>Morag Brown</p>
<p>7.</p>	<p>COMMUNITY RESLIENCE AND CO-PRODUCTION CONFERENCE – GLENN HERITAGE</p> <p>Glenn Heritage intimated that there was funding available to hold a Co-production conference, and the Management Committee noted the progress of the project and were happy to endorse the proposals to hold a conference in November 2012, It was agreed that further information, awareness raising and learning is cascaded through various channels including workshops and roadshows.</p> <p><u>Action Points</u> It was agreed that this agenda item would be raised with the Local Area Community Planning Groups.</p>	<p>Shirley MacLeod</p>
<p>8.</p>	<p>YOUTH EMPLOYMENT SUMMIT – CLELAND SNEDDON</p> <p>Cleland Sneddon advised that a paper was going to Council on 23rd August, and intimated that there was significant improvements around conventions for young people.</p> <p>The Management Committee agreed to support the Youth Employment Action Forum.</p>	

9.	<p>ARGYLL AND BUTE – SPT TRANSPORT OUTCOME REPORT</p> <p>The Management Committee noted the paper submitted by Neil Sturrock.</p> <p><u>Action Point</u></p> <p>Briefing to be circulated to all partners.</p> <p>Any comments regarding the briefing paper should be forwarded to Neil Sturrock, with a copy going to Eileen Wilson</p>	<p>CPP Admin</p> <p>All</p>
10.	<p>SOA SCORECARD</p> <p>The Management Committee noted the progress with the SOA success measures.</p> <p>It was pointed out that there was data outstanding. There was a number of discussions with regards to the Performance Monitoring System (Pyramid)</p> <p>It was agreed that partners would need to update performance data timeously.</p> <p>Social Affairs FQ1</p> <p>a) The Management Committee noted that there was good and improved performance and acknowledged the various reasons given for off track performance.</p> <p>Economy FQ1</p> <p>b) The Management Committee noted the progress against the success measures for Q.1 2012/2013.</p> <p>Environment FQ1</p> <p>c) Andrew Campbell advised that the environment FQ1 is generally going in the right direction. It was advised by Andrew Campbell that there appears to be an issue with regards to payments to farmers for geese management on Islay. The Management Committee noted the content of the report and the Environment Scorecard.</p> <p>Third Sector and Communities Group</p> <p>d) The Management Committee noted the report and the progress of the Third Sector and Communities sub-group. It was advised that the scorecard be taken away and looked at in detail. Discussion took place with regards to Margaret Fyfe coming along to future Management Committee meetings. Bruce West advised that the Improvement and Organisational</p>	

	<p>Development Staff meet with the partners.</p> <p>Action Points Full SOA Scorecard to come to next Management Committee.</p> <p>Jim Scott, Strathclyde Fire & Rescue to be passed contact details for Stephen Colligan</p>	<p>Social Affairs/ Economy/ Environment/ Third Sector Communities</p> <p>CPP Admin</p>
11.	<p>ECONOMIC DEVELOPMENT</p> <p>Sandy MacTaggart gave a very stimulating presentation.</p> <p>It was recommended that the Area Development Plan be tabled at LACPG meetings for discussion.</p>	
12.	<p>CITIZEN'S PANEL</p> <p>It was noted that members of the Management Committee should remind their own management teams that the Citizens' Panel is a resource available for their use. Eileen Wilson advised that the survey is due to be finalised and that Partners are invited to propose questions for inclusion in this survey, and for future surveys. It was advised that any questions should be forwarded to Chris Carr by the end of August.</p>	
13.	<p>DEVELOPMENT OF THE NEXT COMMUNITY PLAN</p> <p>The Management Committee approved the proposed approach to developing the new Community Plan. Partners approved the approach and agreed to adhere to deadlines.</p>	
14.	<p>THE NEXT COMMUNITY PLAN – DEVELOPING THE EVIDENCE BASE AND NEEDS ANALYSIS</p> <p>It was noted that the Management Committee approved the deadline for returning initial evidence gathering forms, and that this item be brought back to the Management Committee in October.</p>	

15.	<p>FUTURE GOVERNANCE ARRANGEMENTS FOR THE COMMUNITY PLANNING PARTNERSHIP</p> <p>The Management Committee agreed that a more detailed paper should be brought to the Management Committee in October, and that there was no need for CPP Thematic groups to meet.</p> <p>The Management Committee were happy to agree that theme leads should monitor performance against thematic scorecards/SOA for the remainder of the year and report back to Management Committee.</p>	
16.	<p>LEAD-IN SCHEDULE FOR COMMUNITY PLANNING PARTNERSHIP MEETINGS 2012</p> <p>The Management Committee noted the programme of meetings and key deadlines.</p> <p>It was noted that Derek Leslie, Chair will be unavailable for the Management Committee meeting on 10th October. There are possibilities that the meeting would be re-scheduled.</p>	
17.	<p>PROPOSED DATES AND NAME CHANGE OF THE LOCAL AREA COMMUNITY PLANNING GROUP MEETINGS</p> <p>Shirley MacLeod advised the Management Committee that the LACPG's are to be renamed to Area Community Planning Groups. The Management Committee noted and agreed the dates proposed for the 2012 Area Community Planning meetings. The management Committee also agreed in principle the proposal to hold an Area Forum in each area once a year. After some discussion it was agreed that the events should commence in 2013 as there was insufficient time to plan and deliver the events in 2012.</p>	
18.	<p>UPDATE REPORT ON LOCAL AREA COMMUNITY PLANNING GROUPS</p> <p>The Management Committee noted the progress of the Local Area Community Planning Groups, and the following items were highlighted:-</p> <p>M.A.K.I. - Difficulties running their meeting by video conference.</p>	

	<p>Bute & Cowal – Focused and confident O.L.I. – Very focussed on the way forward for the future. H & L – A much improved attendance and increased enthusiasm.</p> <p>Shirley MacLeod advised the partners that the agendas for the next round of meetings were being circulated imminently.</p> <p>Derek Leslie thanked Shirley for her input.</p>	
19.	<p>COMMUNITY PLANNING PARTNERSHIP NOMINATIONS TO ARGYLL AND BUTE COUNCIL PERFORMANCE AND SCRUTINY COMMITTEE</p> <p>The Management Committee noted the decision of the Council to put in place a Performance Review and Scrutiny Committee, which will meet quarterly, and were asked to nominate three partner nominees for the Committee. There were concerns with conflict of interest from Police and Strathclyde Fire & Rescue.</p> <p><u>Action Point</u></p> <p>A formal letter to go to partners inviting nominees to join the Performance Review and Scrutiny Committee with an early return date.</p>	Shirley Macleod
	<p>DATE OF NEXT MEETING – WEDNESDAY 10TH OCTOBER 2012</p>	